

===== Farmington =====  
**FIRE PROTECTION DISTRICT**

ORGANIZED 1936  
POST OFFICE BOX 25  
209-886-5321  
FARMINGTON, CALIFORNIA 95230

**SEPTEMBER 25, 2023 MINUTES  
REGULAR MEETING**

**1. Call to Order –**

The regular meeting was called to order at 7:00 pm by President Ogilvie.  
A Quorum was established by verbal roll call. Directors Bracco, Latini, Lemos, Ogilvie and Chief Matt Bailey were recorded as present. Director Mulvihill recorded as absent.

**2. Pledge of Allegiance –**

Recited

**3. Approval August 28, 2023 regular meeting minutes.**

Director Latini motioned to approve the minutes of August 28, 2023 as presented. Director Lemos 2<sup>nd</sup> the motion. A roll call vote was taken as follows:

Bracco -	Aye
Latini -	Aye
Lemos -	Aye
Mulvihill -	Absent
Ogilvie -	Aye

*Motion passed*

**4. Public Comment –**

NO PUBLIC PRESENT

**5. Budget Status Reports – AUGUST 31, 2023**

Cash on hand Account #48501 – General Fund	\$ 947,247.30
Cash on hand Account #48505 – Grant Fund	2,774.64
Cash on hand Account #48551 – Strike Team Fund	101,777.80
Cash on hand Account #48591 – Capital Outlay Fund	11,033.77
<b>TOTAL</b>	<b>\$ 1,062,833.51</b>

**6. Payment of Bills -**

Bills discussed: No questions on billing

Director Latini motion to pay bills presented in the amount of \$42,321.80. Director Bracco 2<sup>nd</sup> the motion. A roll call vote was taken as follows:

Bracco -	Aye
Latini -	Aye
Lemos -	Aye
Mulvihill -	Absent
Ogilvie -	Aye

*Motion Passed*

## **7. Chiefs Report –**

- 34 calls since the last meeting – Chief Bailey gave a short explanation of calls and Mutual Aid.

### **Maintenance –**

- Air trailer – replaced the batteries, rear running light, grommet, Rebuilt 2 valves and cleaned off old stickers.
- R 4-1 – changed headlights to LED
- E 4-2 – changed headlights to LED
- E 4-3 changed headlights to LED and changed bleed valve leaking on air tank
- WT 4-1 -changed headlights to LED
- Fire Extinguishers serviced 3 had to go in for hydro testing
- Hole in kitchen ceiling framed, fixed and painted

### **Training –**

- **All day shift personnel trained on how to run the Air Trailer**

### **No new hires to report**

- **Chief Bailey requested to order 50 Christmas cards at a cost of \$63.00. Approved by consensus to purchase from the Chiefs account.**

## **INFORMATION ITEMS:**

### **8. Correspondence:**

Director Lemos questioned the information received from CEA on background checks and the changes if needed on the Department applications. Chief Bailey explained the changes and also mentioned that January 1, 2024 the minimum wage will go up again. Director Lemos suggested we have something in the Employee handbook addressing minimum wage.

### **9. ARPA GRANT UPDATE:**

Chief Bailey reported everything on the scene lighting almost completed, On the Air Trailer Chief Bailey contacted the county and requested a change on using the \$16,000.00 for a new light tower and transfer it getting new scene lights and rear lights on the units. E 4-3 needs to go back to Burton's to install the new scene lights as the first ones installed were incorrect. This will be at no cost to the department. This will enhance firefighter safety on scene.

### **10. Volunteer per diem update:**

Chief Bailey reported he had contacted the department CPA to assist us in with the IRS and EDD forms that need to be completed to report the last 3 years of per diem the volunteers received. Taxes, SS and medicare must be repaid to the state and IRS.

### **11. Station Security -**

Chief Bailey reported he received back 1 quote so far, a second on notified Chief Bailey he only does union bids and doesn't do prevailing wage so he will have to start over finding a minimum of 3 bids on fencing. There was also discussion on the CALTrans letter received on utilizing the S/W corner for staging. A 15ft X 15ft area temporarily for 5 years. As this will dictate what we do with the permanent fence around the District property we need a better understanding of what they mean. Chief Bailey stated he is waiting for more information to come.

**ACTION ITEMS:**

**12. Kaiser new Group Agreement –**

Director Latini signed the form as he is the Board Treasurer.

**13. Set Final Budget committee and date for Final Budget Hearing –**

President Ogilvie set the time and date for the ~~Final Budget~~ <sup>Final Budget</sup> committee to October 16, 2023 at 7:00pm. Committee will consist of President Ogilvie, Director Bracco, Chief Bailey and BC/Admin Officer C. Bailey.

Director Lemos motion to set the Final Budget Hearing on October 23, 2023 at 6:30pm. Director Bracco 2<sup>nd</sup> the motion. A roll call vote was taken as follows:

Bracco - Aye  
Latini - Aye  
Lemos - Aye  
Mulvihill- Absent  
Ogilvie - Aye

*Motion Passed*

The Final Budget Hearing will be held on October 23, 2023 at 6:30pm prior to the Regular Board meeting.

**CLOSED SESSION:**

14. President Ogilvie announced the meeting was closing to Closed Session at 7:18pm. (Gov. Code section 54957.6 - Unrepresented employee: Chief).

**RECONVENE REGULAR MEETING-**

President Ogilvie reconvened the regular meeting at 7:32 pm. During closed session the Board made the decision to make an adjustment on the Chiefs Salary.

**15. Good of the Order – none**

**16. Adjournment –**

Director Bracco motioned to adjourn the meeting, Director Lemos 2<sup>nd</sup> the motion. A roll call vote was taken as follows:

Bracco - Aye  
Latini - Aye  
Lemos - Aye  
Mulvihill - Absent  
Ogilvie - Aye

*Motion Passed*

**With no other business to discuss the meeting was adjourned at 7:30 pm.**

*The next Regular Meeting will be held October 23, 2023 at 7:00pm at  
Farmington Fire Station*

Respectfully Submitted,

**Matthew Bailey**

Chief/Board Clerk