**======== Farmington ========**

**FIRE PROTECTION DISTRICT**

**ORGANIZED 1936**

**POST OFFICE BOX 25 / 25474 E. Hwy 4**

**FARMINGTON, CALIFORNIA 95230**

***THIS MEETING WILL BE CONDUCTED IN ACCORDANCE WITH CURRENT HEALTH ORDERS ISSUED BY THE SAN JOAQUIN COUNTY PUBLIC HEALTH OFFICER. FACILITIES HAVE BEEN SETUP TO OBSERVE SOCIAL DISTANCING REQUIREMENTS FOR ALL PARTICIPANTS. PUBLIC ATTENDANCE WILL BE LIMITED TO NO MORE THAN 6 PERSONS. FACEMASKS WILL BE AVAILABLE, MEDICAL MONITORING MAY BE REQUIRED. PUBLIC COMMENTS WILL BE ACCEPTED FOR INCLUSION IN THE OFFICIAL MINUTES BY NO LATER THAN 5:00 PM ON WEDNESDAY PRIOR TO THE MEETING.***

**AGENDA**

**DECEMBER 27, 2021**

**7:00 PM**

1. **Call to Order – Establish Quorum**
2. **Flag Salute**
3. **Approval of the November 22, 2021 Minutes**
4. **Public Comment:** *Members of the public are entitled to address the Board of Directors concerning any item within the Farmington Fire Protection district’s subject matter jurisdiction. Public comments are limited to no more than five (5) minutes. Except for certain specific exceptions, the Board of Directors is prohibited from discussing or taking action on any item not appearing on the posted agenda.*
5. **Budget Status Report –** as of November 30, 2021

Cash on hand Account #48501 – General Fund $ 837,273.44

Cash on hand Account #48505 – Grant Fund 2,703.64

Cash on hand Account #48551 – Strike Team Fund 99,089.80

Cash on hand Account #48591 – Capital Outlay Fund 366,613.38

 Total $1,305,680.26

1. **Payment of Bills**
2. **Chief’s Report -**

**Information Items:**

1. **Correspondence –** see attached list
2. **EDD Statement of account –**
3. **Update on Flow MSP program - Cpt. Kalebaugh**

**Action Items:**

1. **RICOH MAINTENANCE CONTRACT RENEWAL**
2. **Auditor-Controller authorized signatures for payroll**
3. **Good of the Order**
4. **Adjournment**

**NOTICE:** In compliance with the Americans with disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District. Requests must be made as early as possible and at least two full business day before the start of the meeting. (209) 886-5321

**Certificate of Posting:** I certify that on December 23, 2021. I Conni Bailey posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Farmington Fire District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2) **Executed at Farmington, California – December 23, 2021.**

**Fire Chief Conni Bailey**

**======== Farmington ========**

**FIRE PROTECTION DISTRICT**

ORGANIZED 1936

POST OFFICE BOX 25

FARMINGTON, CALIFORNIA 95230

**DECEMBER 27, 2021 MINUTES**

**REGULAR MEETING**

1. **Call to Order –**

The regular meeting was called to order at 7:00 pm by President Ogilvie.

A Quorum was established by verbal roll call. Directors Latini, Lemos, Mulvihill, Ogilvie, Chief C. Bailey and Assistant Chief M. Bailey were recorded as present. Director Bracco was recorded as absent.

1. **Pledge of Allegiance –**

Recited

1. **Approval of November 22, 2021 Regular Meeting Minutes -**

Director Mulvihill motioned to accept the minutes as presented, Director Lemos 2nd the motion. A roll call vote was taken as follows: Bracco - Absent

 Latini - Aye

 Lemos - Aye

 Mulvihill - Aye

 Ogilvie - Yes

***Motion Passed***

1. **Public Comment –**

No Public Present

1. **Budget Status Reports – November 30, 2021**

Cash on hand Account #48501 – General Fund $849,966.49

Cash on hand Account #48505 – Grant Fund 2,703.64

Cash on hand Account #48551 – Strike Team Fund 99,089.80

Cash on hand Account #48591 – Capital Outlay Fund 366,613.38

 **TOTAL $1,318,373.31**

1. **Payment of Bills -**

Bills discussed: none

Director Latini motioned to pay all outstanding bills totaling $8,617.54, Director Mulvihill 2nd the motion. A roll call vote was taken as follows: Bracco - Absent

Latini - Aye

Lemos - Aye

Mulvihill - Aye

***Motion Passed*** Ogilvie - Aye

1. **Chiefs Report –**
* 26 calls since the last meeting – Chief Bailey gave a short explanation of calls and Mutual Aid.

**Maintenance –**

* Ordered batteries for the large flash lights in all the apparatus.

**Training** –

* Wildland training the next few months to prepare for fire season.
* Officers will be training on the transition from Emergency Reporting to ESO. They are virtual classes and will be several step by step training on the new program.

**Community Outreach –**

* **Christmas Dinner – Dinner went well and everyone enjoyed themselves.**
* **Christmas Santa Night – Great night had over 100 children with families.**
* **Chief requested an amount of $300.00 to purchase cooking supplies for the cookies and refreshments.**

**Next meeting in January –**

Chief reported that she will be turning in her resignation for retirement. Asst.Chief Matt Bailey will then be promoted to Chief 4-1 and Cpt. John Kalebaugh will be promoted to Asst. Chief 4-1.

**INFORMATION ITEMS:**

1. **Correspondence** – discussed the following:
2. **EDD –**

Chief C Bailey reported on the bill received for underpayment of SS And UI payments after annual audit.

**ACTION ITEMS**

1. **Flow MSP program – pre-planning program:**

Captain Kalebaugh gave an update of the progress on this program. There was a hiccup on getting this set up at first but with him having more time off his regular job, he will be able to commit more time to getting this accomplished. John explained the links and fees involved but at this time we need to rethink the approach to getting this started. Bracco - Absent

 Latini - Aye

 Lemos - Aye

 Mulvihill - Aye

 Ogilvie - Aye

 ***Motion Passed***

***Also discussed was the purchase of a tablet/ i-pad assigned to this specific program. Capt. Kalebaugh will keep the Board advised on any updates and present information at the December meeting. The Board agreed this will be handled in two separate purchases.***

1. **RICOH COPY MAINTENANCE CONTRACT –**

Chief Bailey recommended not to renew the contract as we can replace this old one a comparable price. Chief Bailey reported she had been in contact with Joe Bene with Alpha Numeric Inc. and stated she will set up something at the January Meeting with him to demonstrate what he will do for us.

Director Lemos motioned to vote on renewing the contract, Director Mulvihill 2nd the motion. A roll call vote was taken as follows: Bracco - Absent

 Latini - Aye

 Lemos - Aye

 Mulvihill- Aye

***Motion Passed*** Ogilvie - Aye

1. **PAYROLL SIGNATURES FORM –**

Form was signed by Chief C Bailey, Pres. Kelly Ogilvie, Sec/Treas. C. Latini and Asst. Chief M Bailey.

1. **Adjournment –**

Director Mulvihill motioned to adjourn the meeting, Director Latini 2nd the motion. A roll call vote was taken as follows: Bracco - Absent

 Latini - Yes

 Lemos - Yes

 ***Motion Passed*** Mulvihill - Yes

 Ogilvie - Yes

**With no other business to discuss the meeting was adjourned at 7:27 pm.**

**\**The next regular meeting will be held January 24, 2022 at 7:00 pm at***

***Farmington Fire Station***

Respectfully Submitted,

Conni D. Bailey

Conni Bailey, Fire Chief/Board Clerk