**======== Farmington ========**

**FIRE PROTECTION DISTRICT**

ORGANIZED 1936

POST OFFICE BOX 25

FARMINGTON, CALIFORNIA 95230

**NOVEMBER 22, 2021 MINUTES**

**REGULAR MEETING**

1. **Call to Order –**

The regular meeting was called to order at 6:59 pm by President Ogilvie.

A Quorum was established by verbal roll call. Directors Bracco, Latini, Lemos, Mulvihill, Ogilvie, Chief Bailey and Capt. John Kalebaugh were recorded as present.

1. **Pledge of Allegiance –**

Recited

1. **Approval of October 22, 2021 Regular Meeting Minutes -**

Director Lemos requested a change be made to the minutes showing the vote tally of the Board on the October minute Budget status report/Final Budget approval. Director Lemos states he voted NAY not Aye on the approval of the Budget hearing being done during the report of the Budget Status report. Chief Bailey rechecked the notes of the October meeting and verified the vote as NAY and made the change as requested.

Director Lemos motioned to accept the minutes as amended, Director Mulvihill 2nd the motion. A roll call vote was taken as follows: Bracco - Aye

Latini - Aye

Lemos - Aye

Mulvihill - Aye

Ogilvie - Yes

***Motion Passed***

1. **Public Comment –**

No Public Present

1. **Budget Status Reports – October 31, 2021**

Cash on hand Account #48501 – General Fund $849,966.49

Cash on hand Account #48505 – Grant Fund 2,703.64

Cash on hand Account #48551 – Strike Team Fund 99,089.80

Cash on hand Account #48591 – Capital Outlay Fund 366,613.38

**TOTAL $1,318,373.31**

1. **Payment of Bills -**

Bills discussed: none

Director Mulvihill motioned to pay all outstanding bills totaling $8,617.54, Director Latini 2nd the motion. A roll call vote was taken as follows: Bracco - Aye

Latini - Aye

Lemos - Aye

Mulvihill - Aye

***Motion Passed*** Ogilvie - Aye

1. **Chiefs Report –**

* 26 calls since the last meeting – Chief Bailey gave a short explanation of calls and Mutual Aid.

**Maintenance –**

* Discussed replacing the broken dish washer

**Training** –

* Target Solutions – firefighters need to address the training via computer.
* Officers will be training on the transition from Emergency Reporting to ESO. They are virtual classes and will be several step by step training on the new program.

**Community Outreach –**

* **Christmas Dinner – December 11, 2021 7:00pm at Station**
* **Christmas Santa Night – December 17th, doors open at 6:30 – Santa arrives at 7:00pm**
* **Chief requested an amount of $300.00 to purchase cooking supplies for the cookies and refreshments.**

**CPA –**

Chief reported that she had been in communication with Johnson & Associates for the audits that need to be done. All 4 years of information have been taken to their office. Chief will update information on this as needed.

**INFORMATION ITEMS:**

1. **Correspondence** – discussed the following:
2. **Command Vehicle update –**

Randy finally called and gave an update of his situation. Now that we are in the cold weather he will have to wait until the weather gets better for him to complete the job. He is hoping to get to it as soon as his schedule allows.

**ACTION ITEMS**

1. **Flow MSP program – pre-planning program:**

Capt. Kalebaugh presented the program to the Board. During inspections this soft ware will upgrade our system to the point that our next ISO inspection we will be closer to a 3/3 instead of a 4/4 which will help our residents with their fire protection insurance. Flow MSP provided three options on contracting with them. 1, 2 or 3 year contracts - It was discussed if we were certain they would be around in three years and not go belly up….chief pointed out that nothing is guaranteed with anything we do. By cutting the time of doing the pre-planning from doing it by hand to digital will save a lot of time and use less staff. This will not affect active 9-1-1. After a long discussion director Lemos recommended the 3 year program. Director Mulvihill motioned to accept the 3 year contract, Director Lemos 2nd the motion. A roll call vote was taken as follows: Bracco - Aye

Latini - Aye

Lemos - Aye

Mulvihill - Aye

Ogilvie - Aye

***Motion Passed***

***Also discussed was the purchase of a tablet/ i-pad assigned to this specific program. Capt. Kalebaugh will keep the Board advised on any updates and present information at the December meeting. The Board agreed this will be handled in two separate purchases.***

1. **Good of the Order –** reminder of the Christmas Dinner and Santa Night
2. **Adjournment –**

Director Mulvihill motioned to adjourn the meeting, Director Bracco 2nd the motion. A roll call vote was taken as follows: Bracco - Yes

Latini - Yes

Lemos - Yes

***Motion Passed*** Mulvihill - Yes

Ogilvie - Yes

**With no other business to discuss the meeting was adjourned at 7:35 pm.**

**\**The next regular meeting will be held December 27, 2021 at 7:00 pm at***

***Farmington Fire Station***

Respectfully Submitted,

Conni D. Bailey

Conni Bailey, Fire Chief/Board Clerk